

TOWN OF CASHION
BOARD OF TRUSTEES MEETING
SEPTEMBER 5, 2023

MINUTES

1. Call to order.

The Town of Cashion Board of Trustees met in regular session and was called to order by Mayor Greg Morrissey at 7:00 p.m., Tuesday, September 5, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

2. Flag Salute.

Mayor Greg Morrissey led the Flag Salute.

3. Roll call.

Those in attendance included Mayor Greg Morrissey; Vice Mayor Cara Raney; Trustee Tammy Bronaugh; Trustee Brad Stone; Trustee Trey Beutler; Police Corporal Megherbi, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams.

4. Information Item:

- a. Representative from RS Meacham CPAs to present financial reports.

Chase Phillips of RS Meacham presented his report on financials for through July 31, 2023. No action necessary.

5. Consent agenda:

- a. Approve minutes of the August 7, 2023, regular meeting.
- b. Approve minutes of the August 16, 2023, special meeting.
- c. Approve minutes of the August 23, 2023, special meeting.
- d. Accept monthly reports from Police, Fire Service Streets, Police Emergency Management, Building Inspector, Town Consultant and Town Clerk/Treasurer.

Motion by Cara Raney with second by Brad Stone to approve the Minutes of the August 7, 2023, regular meeting, the August 16, 2023 special meeting, the August 23, 2023 special meeting and accept reports from Police, Fire Service, Streets, Building Inspector, Town Consultant and Town Clerk/Treasurer.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler - yes

6. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

- a. Discussion and Updates from Annexation Committee.

Cara Raney advised annexation is still in motion. The Annexation Committee is looking for a feasibility study.

7. Potential Voting Business:

- a. Consider, discuss and/or possible take action to Approve Quote for Feasibility Study on Annexation from Myers Engineering.

Motion by Tammy Bronaugh with second by Trey Beutler to Approve Quote for Feasibility Study on Annexation from Myers Engineering.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

- b. Consider, discuss and/or possible take action on Town Board Agenda Request Form.

Motion by Cara Raney with second by Tammy Bronaugh to adopt Town Board Agenda Request Form No. 2 the one without board approval.

Voted: _ Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

- c. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$5,000 using REAP Grant Funds for REAP Grant #KF23-1.

Motion by Cara Raney with second by Trey Beutler to approve payment of Myers Engineering Invoice for \$5,000 using REAP Grant Funds for REAP Grant #KF23-1.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

- d. Consider, discuss and/or possible take action to Accept Bid from Patriot Construction on REAP Grant #KF23-1 and approving new project budget \$154,131.00 authorizing additional funds of \$54,145.05.

Motion by Cara Raney with second by Tammy Bronaugh Accept Bid from Patriot Construction on REAP Grant #KF23-1 and approving new project budget \$154,131.00 authorizing additional funds of \$54,145.05.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

8. New business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

Bruce Temple discussed parking on Main Street and inquired whether consideration has been given to making it one-way. Further, Mr. Temple mentioned the curb in front

of 110 S Main and whether the town is wanting to put a step in. He advised that Jon Butler is getting a quote.

Brad Stone requested a permit fee schedule.

Justin Jennings discussed an awning on his building at 115 S. Main.

Chad Tichenor advised they are looking to remodel the bank and expressed concerns regarding the fees.

Inspector Patrick Deighton will look at the fee schedule and propose a breakdown of the fees or a renovation/remodeling fee schedule.

9. Adjourn.

Motion by Brad Stone with second by Cara Raney to adjourn at 8:18 pm.


Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the October 2, 2023 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

CASHION PUBLIC WORKS AUTHORITY (PWA)
BOARD OF TRUSTEES MEETING
SEPTEMBER 5, 2023

MINUTES

1. Call to order.

The Cashion Public Works Authority Board of Trustees met following adjournment of the Town Board of Trustees on Tuesday, September 5, 2023, in the Community Center, Cashion, Oklahoma.

2. Roll call.

Those in attendance included Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh; Trustee Brad Stone, Trustee Trey Beutler, Town Clerk Riann Adams; PWA Sherman Webb and Shane Brooks; Town Consultants Luke Spaulding and Chase Phillips.

3. Consent agenda:

- a. Approve minutes of the August 7, 2023, regular meeting.
- b. Approve the minutes of the August 16, 2023, special meeting.
- c. Accept monthly reports from Utilities, Sanitation and Clerk/Treasurer.

Motion by Cara Raney with second by Brad Stone to approve Minutes of the August 7, 2023 regular meeting, the Minutes of the August 16, 2023 special meeting, and accept reports from Utilities, Sanitation and Clerk/Treasurer.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*
No discussion items.

5. Potential Voting Business:

- a. Consider, discuss and/or possible take action on ProValue.Net bringing Fiber Optic Internet Connection to the Cashion Grain Elevator and for Permission to set Utility Poles in select Easement Locations.

Tabled.

- b. Consider, discuss and/or possible take action on Pioneer's Request to Install Poles in Town of Cashion.

Motion by Tammy Bronaugh with second by Trey Beutler to accept Pioneer's Request to Install Poles in the Town of Cashion.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

- c. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$5,000 using REAP Grant Funds for REAP Grant #KF23-1.

Approved during Town of Cashion Board of Trustees meeting.

- d. Consider, discuss and/or possible take action on Sherman Webb's Vacation Pay.

Motion by Tammy Bronaugh with second by Trey Beutler to accept Sherman Webb's Vacation Pay for forty hours.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

- e. Consider, discuss and/or possible take action on Shane Brooks Vacation Pay.

Motion by Cara Raney with second by Brad Stone to approve Shane Brooks Vacation Pay for forty hours.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

- a. Vote to enter executive session.

Motion by Cara Raney with second by Brad Stone to enter executive session.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

1. Discussion regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Sherman Webb and employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).
2. Discussion regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Shane Brooks and employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).

- b. Vote to come out of executive session.

Motion by Cara Raney with second by Trey Beutler to come out of executive session.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

1. Consider and/or possibly take action on items discussed in Executive Session.

Motion by Cara Raney with second by Tammy Bronaugh to give Sherman Webb a 5% raise to \$44,276.77 per year effective August 1, 2023 and give Shane Brooks a 5% raise to \$40,743.11 effective September 1, 2023.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

6. New Business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

Sherman Webb advised he has guys hydrovaccing and helping to get the fire hydrant fixes next week.

Tammy Bronaugh inquired about whether the power to the light pole at the front of Cedar Ridge was cut and advised that the siren does not work.

7. Adjourn.

Motion by Cara Raney with second by Brad Stone to adjourn.


Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the October 2, 2023 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

CASHION ECONOMIC DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES MEETING
SEPTEMBER 5, 2023

MINUTES

1. Call to order.

The Cashion Economic Development Authority Board of Trustees met following adjournment of the Cashion PWA Board of Trustees on Tuesday, September 5, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

2. Roll call.

Those in attendance included Mayor Greg Morrissey; Vice Mayor Cara Raney; Trustee Tammy Bronaugh; Trustee Brad Stone; Trustee Trey Buetler, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams.

3. Consent agenda: Approve minutes of the August 7, 2023 regular meeting.

Motion by Cara Raney with second by Tammy Bronaugh to approve Minutes of the August 7, 2023 regular meeting.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler - yes

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

No discussion items.

5. Potential Voting Business:

No potential voting business.

6. New business. *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

No New business.

7. Adjourn.

Motion by Cara Raney with second by Brad Stone to adjourn at 9:19 pm.

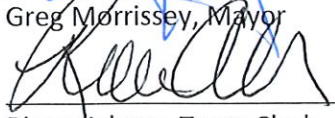
Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the October 2, 2023 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk