

TOWN OF CASHION BOARD OF TRUSTEES MEETING
SPECIAL MEETING AGENDA
DECEMBER 18, 2023

MINUTES

1. Call to order.

The Town of Cashion Board of Trustees met in special session and was called to order by Mayor Greg Morrissey at 6:11 p.m., Monday, December 18, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

2. Flag Salute.

Mayor Greg Morrissey led the Flag Salute.

3. Roll call.

Those in attendance included Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh, Trustee Brad Stone, Trustee Trey Beutler, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams.

4. Potential Voting Business:

- a. Consider, discuss and/or possible take action on Town of Cashion Annexation Ordinance 2023-3.

Motion by Vice Mayor Cara Raney with second by Trustee Brad Stone that we pass the Town of Cashion Annexation Ordinance 2023-3.

Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler - yes

5. Adjourn.

Motion by Trustee Brad Stone with second by Trustee Trey Beutler to adjourn at 6:14 pm.


Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

TOWN OF CASHION BOARD OF TRUSTEES
PUBLIC HEARING
DECEMBER 18, 2023

MINUTES

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Greg Morrissey called the meeting to order. Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh, Trustee Brad Stone, and Trustee Trey Buetler. A quorum was declared.

2. OPEN PUBLIC HEARING.

- a. Public comments will be heard after trustees' discussion.

Vice Mayor Cara Raney presented information from the feasibility study.

Questions were asked to the builders/developers and the following information was provided:

Alex Hickman advised Cashion Lakes contains 110 total lots. There are 35 of the 62 lots sold for Phase 1.

Alex Hickman and Jim Sutton advised the roads will be paved with 18 inch ribbon curbing and that the entrance will be wide with a turn lane to enter the neighborhood. Alex Hickman further advised the current water line whistles are temporary and will be replaced with precast concrete.

Alex Hickman advised that Cimarron Electric will be the electric company for the addition.

3. ADJOURNMENT of PUBLIC HEARING.

Motion by Vice Mayor Cara Raney with second by Trustee Trey Beutler to adjourn at 6:11 pm.

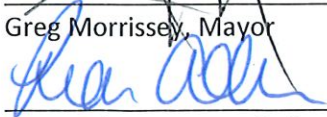
Voted: 5 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

TOWN OF CASHION
BOARD OF TRUSTEES SPECIAL MEETING
DECEMBER 14, 2023

MINUTES

1. Call to order.

The Town of Cashion Board of Trustees met in regular session and was called to order by Mayor Greg Morrissey at 5:36 p.m., Thursday, December 14, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

2. Flag Salute.

Trustee Trey Buetler led the Flag Salute.

3. Roll call.

Those in attendance included Mayor Greg Morrissey, Trustee Tammy Bronaugh, Trustee Trey Buetler, and Town Clerk/Treasurer Riann Adams.

4. Potential Voting Business:

- a. Consider, discuss and/or possible take action on Employee Health Benefits.

Motion by Tammy Bronaugh with second by Trey Beutler that we take action on the Employee Health Benefits changing Blue Option to Blue Advantage.

Voted: 3 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Trey Beutler - yes

5. Adjourn.

Motion by Trey Beutler with second by Tammy Bronaugh to adjourn at 5:39 pm.


Voted: 3 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

TOWN OF CASHION
BOARD OF TRUSTEES MEETING
DECEMBER 4, 2023

MINUTES

1. Call to order.
The Town of Cashion Board of Trustees met in regular session and was called to order by Mayor Greg Morrissey at 7:00 p.m., Monday, December 4, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.
2. Flag Salute.
Mayor Greg Morrissey led the Flag Salute.
3. Roll call.
Those in attendance included Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh, Trustee Brad Stone, Trustee Trey Beutler, Police Chief Anthony Baldini, Fire Chief CJ Hill, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams.
4. Information Item: *(Information Items are presented for information only, they can be discussed but do not require action.)*
 - a. Representative from RS Meacham CPAs to present financial reports.
Chase Phillips of RS Meacham presented his report on financials for through November 30, 2023. No action necessary.
5. Consent agenda:
 - a. Approve minutes of the November 6, 2023, regular meeting.
 - b. Accept monthly reports from Police, Fire Service Streets, Police Emergency Management, Building Inspector, Town Consultant and Town Clerk/Treasurer.
Motion by Cara Raney with second by Trey Beutler to approve Minutes of the November 6, 2023, regular meeting and accept reports from Police, Fire Service, Streets, Police Emergency Management, Building Inspector, Town Consultant and Town Clerk/Treasurer.
Voted: 4 Yes/0 No
Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Brad Stone – yes, Trey Beutler - yes
6. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*
 - a. Presentation from Reggie Ozeroglu with Employee Benefit Advisors, Inc.
 - b. Discussion and Updates from Annexation Committee.
7. Potential Voting Business:

- a. Consider, discuss and/or possible take action on Employee Health Benefits.

Tabled.

- b. Consider, discuss and/or possible take action on 2024 Town of Cashion Board Regular Meeting Schedule.

Motion by Cara Raney with second by Trey Beutler to approve the 2024 Town of Cashion Board Regular Meeting Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- c. Consider, discuss and/or possible take action on 2024 Town of Cashion Holiday Schedule.

Motion by Cara Raney with second by Trey Beutler to approve the 2024 Town of Cashion Holiday Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- d. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$16,755.55 using REAP Grant Funds for REAP Grant #KF23-1.

Motion by Cara Raney with second by Tammy Bronaugh to approve payment of Myers Engineering invoice for \$16,755.55 using REAP Grant Funds for REAP Grant #KF23-1.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- e. Consider, discuss and/or possible take action on Resolution 2023-05, A RESOLUTION TO ADOPT THE SCHEDULE OF BUILDING PERMIT FEES AND CHARGES FOR THE TOWN OF CASHION.

Motion by Cara Raney with second by Trey Beutler that we adopt Resolution 2023-05, a Resolution to Adopt the Schedule of Building Permit Fees and Charges for the Town of Cashion.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- f. Consider, discuss and/or possible take action on Resolution 2023-06, A RESOLUTION OF THE TOWN OF CASHION, OKLAHOMA AND THE TOWN OF CASHION, PUBLIC WORKS AUTHORITY, ESTABLISHING UTILITY RATE INCREASE.

Motion by Cara Raney with second by Tammy Bronaugh that we adopt Resolution 2023-6, A Resolution of the Town of Cashion, Oklahoma and the Town of Cashion Public Works Authority, establishing utility rate increase.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- g. Consider, discuss and/or possible take action on Quote to Replace Air Conditioning Unit, Duct Work, and Replacing and/or Repairing Closet Door at the fire station from Redus Heat and Air Inc. Total \$14,900.00.

Motion by Cara Raney with second by Trey Beutler to accept and approve the quote to replace air conditioning unit, duct work, and replace and/or repair closet door at the fire station from Redus Heat and Air Inc for a total of \$14,900.00.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- h. Consider, discuss, and/or possible take action on Approving Application Form for Rezoning.

Motion by Cara Raney with second by Trey Beutler to approve the application form for rezoning.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- i. Consider, discuss and/or possible take action on Replacing Trey Beutler and Appointing Chad Tichenor to Serve Term Ending on June 30, 2025 on the Cashion Planning and Zoning Committee.

Motion by Tammy Bronaugh with second by Cara Raney to accept replacing Trey Beutler position with Chad Tichenor to serve term ending on June 30, 2025 on the Cashion Planning and Zoning Committee.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- j. Consider, discuss, and/or possible take action to Vote and Confirm Planning and Zoning Committee and their new Terms.

Motion by Tammy Bronaugh with second by Trey Beutler that we vote and confirm Planning and Zoning Committee and their new terms.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- k. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$1500.00 for Cashion Lakes Feasibility Study.

Motion by Tammy Bronaugh with second by Trey Beutler to approve payment of Myers Engineering invoice for \$1500.00 for Cashion Lakes Feasibility Study.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- a. Vote to enter executive session.

Motion by Tammy Bronaugh with second by Cara Raney to enter executive session

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

1. Discussion regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Anthony Baldini and employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).
- b. Vote to come out of executive session.

Motion by Cara Raney with second by Trey Beutler to come out of executive session

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

1. Consider and/or possibly take action on items discussed in Executive Session.

Motion by Cara Raney with second by Greg Morrissey that we approve a 5% raise effective December 1, 2023 in the amount of \$2,187.91 for a total of \$45,946.14 for Anthony Baldini.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

8. New business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)
No new business.

9. Adjourn.

Motion by Cara Raney with second by Trey Beutler to adjourn at 8:11 pm.

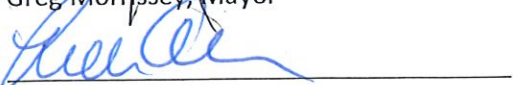
Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes , Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

CASHION PUBLIC WORKS AUTHORITY (PWA)
BOARD OF TRUSTEES MEETING
DECEMBER 4, 2023
MINUTES

1. Call to order.

The Cashion Public Works Authority Board of Trustees met following adjournment of the Town Board of Trustees on Monday, December 4, 2023, in the Community Center, Cashion, Oklahoma.

2. Roll call.

Those in attendance included Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh, Trustee Brad Stone, Town Clerk Riann Adams, PWA Sherman Webb, Town Consultants Luke Spaulding and Chase Phillips. Trustee Brad Stone was not present.

3. Consent agenda:

- a. Approve minutes of the November 6, 2023, regular meeting.
- b. Accept monthly reports from Utilities, Sanitation and Clerk/Treasurer.

Motion by Cara Raney with second by Trey Beutler to approve Minutes of the November 6, 2023 regular meeting and accept reports from Utilities, Sanitation and Clerk/Treasurer.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

- a. **No discussion items.**

5. Potential Voting Business:

- 6.

- a. Consider, discuss and/or possible take action on 2024 PWA Regular Meeting Schedule.

Motion by Cara Raney with second by Tammy Bronaugh that we approve the 2024 PWA Regular Meeting Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler – yes

- b. Consider, discuss and/or possible take action on 2024 PWA Holiday Schedule.

Motion by Cara Raney with second by Tammy Bronaugh that we approve 2024 PWA Holiday Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- c. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$16,755.55 using REAP Grant Funds for REAP Grant #KF23-1.

Motion by Cara Raney with second by Tammy Bronaugh that we approve payment of Myers Engineering invoice for \$16,755.55 using local funds.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- d. Consider, discuss and/or possible take action on Resolution 2023-06, A RESOLUTION OF THE TOWN OF CASHION, OKLAHOMA AND THE TOWN OF CASHION, PUBLIC WORKS AUTHORITY, ESTABLISHING UTILITY RATE INCREASE.

Motion by Cara Raney with second by Trey Beutler that we approve Resolution 2023-06, a Resolution of the Town of Cashion, Oklahoma and the Town of Cashion, Public Works Authority, establishing utility rate increase.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, 4 Trey Beutler – yes

- e. Consider, discuss and/or possible take action Purchasing New Lawn Mower for Public Works Department.

- i. McPhails's Mower & Magneto, Inc Total \$12,599.00
- ii. Smith Farm and Garden Total \$12,759.00
- iii. Country Equipment Total \$12,440.00

Motion by Cara Raney with second by Trey Beutler that we approve the purchase of a new lawn mower for Public Works Department accepting the bid from McPhails's Mower & Magneto, Inc. totalling \$12,599.00.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

- a. Vote to enter executive session.

Motion by Tammy Bronaugh with second by Cara Raney to enter executive session.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

1. Discussion regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Sherman Webb and employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).

2. Discussion regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Full-Time Public Works position and employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).

- b. Vote to come out of executive session.

Motion by Cara Raney with second by Trey Beutler to come out of executive session.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

1. Consider and/or possibly take action on items discussed in Executive Session.

Motion by Cara Raney with second by Trey Beutler that we appoint Sherman Webb PWA Director and set his annual salary at \$56,276.77 effective December 4, 2023.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

Motion by Cara Raney with second by Trey Beutler authorizing Sherman Webb to offer Allen Jenkins a full-time PWA employee job at \$15/hour for six months probation with a possibility of extension after that six months.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Cara Raney – yes, Tammy Bronaugh – yes, Trey Beutler – yes

7. New Business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

Sherman Webb got a bid for boring a water line to Cashion Lakes for \$19,200 in the event it becomes necessary to bore to provide water to Cashion Lakes.

8. Adjourn.

Motion by Cara Raney with second by Trey Beutler to adjourn at 9:05 p.m.


Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk

CASHION ECONOMIC DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES MEETING
DECEMBER 4, 2023

MINUTES

1. Call to order.

The Cashion Economic Development Authority Board of Trustees met following adjournment of the Cashion PWA Board of Trustees on Monday, December 4, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.

2. Roll call.

Those in attendance included Mayor Greg Morrissey, Vice Mayor Cara Raney, Trustee Tammy Bronaugh, Trustee Trey Beutler, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams. Trustee Brad Stone was not present.

3. Consent Agenda: Approve minutes of the November 6, 2023 meeting.

Motion by Cara Raney with second by Tammy Bronaugh to approve Minutes of the November 6, 2023 regular meeting.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

- a. Consider, discuss and/or possible take action on 2024 Cashion Economic Development Authority Regular Meeting Schedule.

Motion by Tammy Bronaugh with second by Cara Raney to approve the 2024 Cashion Economic Development Authority Regular Meeting Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

- b. Consider, discuss and/or possible take action on 2024 Cashion Economic Development Authority Holiday Schedule.

Motion by Trey Beutler with second by Cara Raney to approve the 2024 Cashion Economic Development Authority Holiday Schedule.

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler - yes

5. *New business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

No new business.

6. *Adjourn.*

Motion by Cara Raney with second by Trey Beutler to adjourn at 9:07 pm.

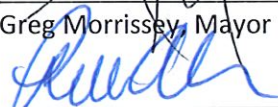
Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Cara Raney- yes, Trey Beutler – yes

These minutes approved during the January 2, 2024 meeting.



Greg Morrissey, Mayor



Riann Adams, Town Clerk