

TOWN OF CASHION  
BOARD OF TRUSTEES MEETING  
NOVEMBER 6, 2023

MINUTES

1. Call to order.

*The Town of Cashion Board of Trustees met in regular session and was called to order by Mayor Greg Morrissey at 7:00 p.m., Monday, November 6, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.*

2. Flag Salute.

*Mayor Greg Morrissey led the Flag Salute.*

3. Roll call.

*Those in attendance included Mayor Greg Morrissey; Trustee Tammy Bronaugh; Trustee Brad Stone; Trustee Trey Beutler, Police Chief Anthony Baldini; Fire Chief CJ Hill, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams. Vice Mayor Cara Raney was not present.*

4. Information Item: *(Information Items are presented for information only, they can be discussed but do not require action.)*

- a. Representative from RS Meacham CPAs to present financial reports.

*Chase Phillips of RS Meacham presented his report on financials for through October 31, 2023. No action necessary.*

5. Consent agenda:

- a. Approve minutes of the October 2, 2023, regular meeting.
- b. Accept monthly reports from Police, Fire Service Streets, Police Emergency Management, Building Inspector, Town Consultant and Town Clerk/Treasurer.

*Motion by Tammy Bronaugh with second by Brad Stone to approve Minutes of the October 2, 2023, regular meeting and accept reports from Police, Fire Service, Streets, Building Inspector, Town Consultant and Town Clerk/Treasurer.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler - yes*

6. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

- a. Chief Baldini to discuss ideas and options for future growth for the police department.

*Chief Baldini advised that the police department is expanding and is suggesting a potential move to the current community center. If that occurs, the current community center could be moved to the old Masonic Lodge.*

- b. Justin Jennings request to speak regarding permit pricing for small projects. *Justin Jennings discussed the issues of paying \$900 in permits and inspection fees for a \$2,500.00 project. He also advised there is an apartment with a tenant in his commercial building. The Board advised this would be on the agenda for next month.*
- c. Discussion and Updates from Annexation Committee.  
*No update was given.*

7. Potential Voting Business:

- a. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$7,575.70 using REAP Grant Funds for REAP Grant #KF23-1.

*Motion by Tammy Bronaugh with second by Brad Stone to Approve Payment of Myers Engineering Invoice for \$7,575.70 using REAP Grant Funds for REAP Grant #KF23-1.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- b. Consider, discuss and/or possible take action on quotes to replace and/or repair the air conditioning unit(s) at the fire station.
  - i. Redus Heat and Air Inc. Total \$11,700.00
  - ii. Integrated HVAC Total \$11,503.50
  - iii. Above & Beyond Total \$14,173.62

*Motion by Trey Beutler with second by Brad Stone to approve the replacement of the air conditioning system at the fire station with the wifi thermostat by Redus Heat and Air in the amount of \$11,700.00*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- c. Consider, discuss and/or possible take action to declare 2015 Ford Explorer as Surplus and authorize disposal.

*Motion by Brad Stone with second by Trey Beutler that we declare the 2015 Ford Explorer as surplus and authorize disposal.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- d. Consider, discuss and/or possible take action on Tobacco Ordinance 2023-1.

*Motion by Tammy Bronaugh with second by Trey Beutler that we approve Tobacco Ordinance 2023-1.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- e. Consider, discuss and/or possible take action on Municipal Court Technology Fee Ordinance 2023-2.

*Motion by Brad Stone with second by Tammy Bronaugh to approve the Municipal Court Technology Fee Ordinance 2023-2.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

*Motion by Brad Stone with a second by Tammy Bronaugh to approve the emergency clause.*

- f. Consider, discuss and/or possible take action on Replacing Board Member Trey Beutler on Planning and Zoning Committee.

*Tabled.*

- g. Consider, discuss and/or possible take action on Longevity Pay for Town of Cashion Employees.

*Motion by Brad Stone with second by Trey Beutler that we approve longevity pay for the town of cashion employees with a net of \$250 per employee.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- h. Consider, discuss and/or possible take action to approve Engagement Letter with RSMeacham to Preform AUP.

*Motion by Brad Stone with second by Trey Beutler to approve engagement letter with RSMeacham to perform AUP.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- a. Vote to enter executive session.

- i. Consider, discuss and/or possible take action regarding the employment, hiring, firing, appointment, promotion, demotion, disciplining, or resignation of Riann Adams, an employee of the Town of Cashion pursuant to Title 25 § 307(B)(1).

*Motion by Tammy Bronaugh with second by Brad Stone to enter executive session.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

b. Vote to come out of executive session.

1. Consider and/or possibly take action on items discussed in Executive Session.

*Motion by Tammy Bronaugh with second by Trey Beutler to come out of executive session.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

*Motion by Greg Morrissey with second by Tammy Bronaugh to give Riann Adams a 5% raise to \$36,750.00 per year which equates to \$3,062.50/month. We are also going to give you a \$1,000.00 performance bonus at the end of this month. That will be \$1,000.00 net.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

8. New business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

*No new business.*

9. Adjourn.

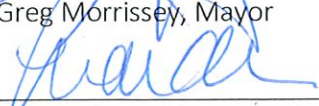
*Motion by Brad Stone with second by Trey Beutler to adjourn at 8:40 pm.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

These minutes approved during the December 4, 2023 meeting.

  
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Greg Morrissey, Mayor

  
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Riann Adams, Town Clerk

CASHION PUBLIC WORKS AUTHORITY (PWA)  
BOARD OF TRUSTEES MEETING  
NOVEMBER 6, 2023  
MINUTES

1. Call to order.

*The Cashion Public Works Authority Board of Trustees met following adjournment of the Town Board of Trustees on Monday, November 6, 2023, in the Community Center, Cashion, Oklahoma.*

2. Roll call.

*Those in attendance included Mayor Greg Morrissey, Trustee Tammy Bronaugh, Trustee Brad Stone, Trustee Trey Beutler, Town Clerk Riann Adams, PWA Sherman Webb, Town Consultants Luke Spaulding and Chase Phillips. Vice Mayor Cara Raney was not present.*

3. Consent agenda:

- a. Approve minutes of the October 2, 2023, regular meeting.
- b. Accept monthly reports from Utilities, Sanitation and Clerk/Treasurer.

*Motion by Brad Stone with second by Trey Beutler to approve the Minutes of the October 2, 2023 regular meeting and accept reports from Utilities, Sanitation and Clerk/Treasurer.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

*No discussion items.*

5. Potential Voting Business:

- a. Consider, discuss and/or possible take action to Approve Payment of Myers Engineering Invoice for \$7,575.70 using REAP Grant Funds for REAP Grant #KF23-1.

*Motion by Tammy Bronaugh with second by Brad Stone to approve payment of Myers Engineering invoice for \$7,575.70 using REAP Grant Funds for REAP Grant #KF23-1.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

- b. Consider, discuss and/or possible take action on Longevity Pay for Town Employees.

*Motion by Tammy Bronaugh with second by Brad Stone that we pay \$250 net longevity pay for town employees.*

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

6. New Business. (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

*Sherman Webb advised the Board that he had to cancel another doctor's appointment due to the current workload. He has requested the contractors to stop boring at 3:00 pm on Tuesday, November 7, 2023 for his doctor's appointment. Town Consultant Luke Spaulding advised that just because the contractor's are there does not mean Sherman Webb has to be present.*

7. Adjourn.

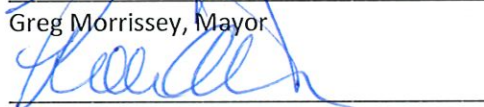
*Motion by Brad Stone with second by Trey Beutler to adjourn at 8:47 p.m.*

Voted: 4 Yes/0 No

Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes

These minutes approved during the December 4, 2023 meeting.

  
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Greg Morrissey, Mayor

  
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Riann Adams, Town Clerk

CASHION ECONOMIC DEVELOPMENT AUTHORITY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 6, 2023

MINUTES

1. Call to order.

*The Cashion Economic Development Authority Board of Trustees met following adjournment of the Cashion PWA Board of Trustees on Monday, November 6, 2023, in the Community Center, 316 W. Stoner Blvd., Cashion, Oklahoma.*

2. Roll call.

*Those in attendance included Mayor Greg Morrissey, Trustee Tammy Bronaugh, Trustee Brad Stone, Trustee Trey Beutler, Town Consultants Luke Spaulding and Chase Phillips and Town Clerk/Treasurer Riann Adams. Vice Mayor Cara Raney was not present.*

3. Consent agenda: Approve minutes of the October 2, 2023 regular meeting.

*Motion by Tammy Bronaugh with second by Trey Beutler to approve the Minutes of the October 2, 2023 regular meeting.*

*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler - yes*

4. Discussion Items: *(Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting if necessary)*

**No Discussion Items.**

5. Potential Voting Business:

**No potential voting business.**

6. New business. *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

**No new business.**

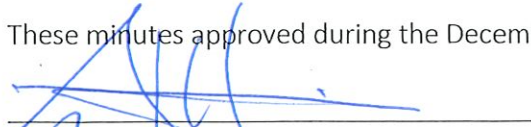
7. Adjourn.

*Motion by Brad Stone with second by Trey Beutler to adjourn at 8:48 pm.*


*Voted: 4 Yes/0 No*

*Roll call vote: Greg Morrissey – yes, Tammy Bronaugh – yes, Brad Stone – yes, Trey Beutler – yes*

These minutes approved during the December 4, 2023 meeting.

A handwritten signature in blue ink, appearing to read "Greg Morrissey", written over a horizontal line.

Greg Morrissey, Mayor

A handwritten signature in blue ink, appearing to read "Riann Adams", written over a horizontal line.

Riann Adams, Town Clerk